



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
METROPOLITAN POLICE DEPARTMENT



February 22, 2019

Dear Participant,

Thank you for your interest in the Community Engagement Academy! Our Spring 2019 Academy will kick-off on **March 27<sup>th</sup>, 2019** - please see the attached schedule. In order to enroll in the upcoming academy, please complete the following steps:

1. Complete this packet in its entirety
2. Attach a photocopy of your driver's license or a state issued photo identification card
3. Please send this packet back via email to [mpd.volunteer@dc.gov](mailto:mpd.volunteer@dc.gov) to expedite the process. If you do not have access to a scanner, you may mail the hard copy document back to:

ATTN: Community Engagement Academy Coordinator  
300 Indiana Avenue NW, Suite 1034  
Washington, DC 20001

We request your expediency in returning the required information. Please submit your packet by **March 15, 2019**. If you have any questions, please do not hesitate to ask.

Sincerely,

Salah Czapary  
Director | Office of Volunteer Coordination  
Professional Development Bureau  
Metropolitan Police Department  
202-727-6587  
[salah.czapary@dc.gov](mailto:salah.czapary@dc.gov)

We are here to help.



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
METROPOLITAN POLICE DEPARTMENT**



**REQUIRED DOCUMENTS:**

Attach copies of the following:

- Driver's license or a state issued photo identification card



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**AUTHORIZATION FOR RELEASE OF INFORMATION  
AND STATEMENT OF CONSENT**

I, \_\_\_\_\_ do hereby authorize a review by, and a full disclosure to \_\_\_\_\_, a duly authorized agent of the Washington, D.C., Metropolitan Police Department of all records, or any part thereof, concerning myself, whether the said records are public or private, and including those which may be deemed to be of a privileged or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the criminal history records of any nature whatever, and wherever filed, records of complaints, arrests, trial and/or convictions for alleged or actual violations of the law, including criminal and/or traffic records, and further to include all such records whether "adult" or "juvenile." I reiterate, and emphasize that the intent of this authorization is to provide full and free access to those records and any other information including statements that will permit the development of a background and history of my personal and professional life.

I understand that any information obtained by a personal history background investigation, which is developed, directly or indirectly, in whole or in part, upon release will be considered in determining my suitability for participation, as stated above.

I agree to indemnify and hold harmless the person(s) to whom this Authorization for Release of Information is presented and his/her agents and employees, from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees arising out of, or by reason for complying with requests for information that this Authorization provides.

I further understand that in the event my employment application and/or resume is disapproved, not considered, or otherwise does not result in my appointment to the Metropolitan Police Department, the sources(s) of confidential information cannot and will not be released and/or revealed to me. Additionally, all information and documentation obtained will be the sole property of the Metropolitan Police Department.

It is further understood by me that a photocopy, including a facsimile (or fax) copy of the actual original of this Authorization for Release of information will be valid as an original hereof, even though the said photocopy or facsimile does not contain an original writing of my signature.

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APPLICANT'S SIGNATURE/PRINTED NAME

DATE

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DATE OF BIRTH

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SOCIAL SECURITY NUMBER

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MPD Witness Signature

**METROPOLITAN POLICE DEPARTMENT  
OFFICE OF VOLUNTEER COORDINATION  
COMPUTER CHECKS REQUEST FORM**

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_  
(Last, First Middle)

Applicant's Current Address: \_\_\_\_\_

Sex: \_\_\_\_\_ Race: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

NLEM (DMV& CRIMINAL) List **all states** and **countries** that you have lived/stayed in for more than 30 days. DC, Virginia and Maryland are automatic checks.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If YOU HAVE EVER BEEN ARRESTED PLEASE LIST CITY, STATE AND CHARGE. (use reverse side if necessary)

- 1.
- 2.
- 3.
- 4.
- 5.

**FOR OFFICE USE ONLY**

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Checked by: \_\_\_\_\_

Date: \_\_\_\_\_

## **Spring 2019 MPD Community Engagement Academy Schedule\***

- |  |           |  |
|--|-----------|--|
| • Wednesday, March 27 <sup>th</sup>    | 1900-2100 | History and Overview of MPD                    |
| • Wednesday, April 3 <sup>rd</sup>     | 1800-2100 | Recruiting, Standards and Processes            |
| • Saturday, April 6 <sup>th</sup>      | 0900-1600 | Role of Police in Society                      |
| • Wednesday, April 10 <sup>th</sup>    | 1800-2100 | Office of Unified Communications               |
| • Saturday, April 13 <sup>th</sup>     | 0900-1300 | Patrol Operations                              |
| • Tuesday, April 16 <sup>th</sup>      | 1600-2000 | Specialized Units                              |
| • TBA – week of April 28 <sup>th</sup> | 1600-2000 | Use of Force, Tactical Training Center         |
| • TBA – week of May 6 <sup>th</sup>    | 1800-2300 | Race and Policing in Washington, D.C.          |
| • Wednesday, May 15 <sup>th</sup>      | 1700-2000 | Joint Operations Command Center,<br>Graduation |

*\*A finalized schedule will be provided to participants on March 27<sup>th</sup>, 2019.*

*Note: Participants will have multiple opportunities to join ride-alongs with officers and to join optional tours.*